

LOCKERS PARK

Lockers Park Lane, Hemel Hempstead, Hertfordshire, HP1 1TL
secretary@lockerspark.herts.sch.uk
lockerspark.herts.sch.uk
01442 251712



Registration Form (to be completed by parent or guardian)

PLEASE USE **BLOCK** CAPITALS

Surname of child	<input type="text"/>		
First names (in full)	<input type="text"/>		
Name generally used	<input type="text"/>		
Date of birth	<input type="text"/>		
Nationality	<input type="text"/>		
Ethnicity	<input type="text"/>	Child's first language	<input type="text"/>

Do you require the School to sponsor your child for visa/immigration purposes? Yes No

Registration for	Boy	<input type="checkbox"/>	Girl	<input type="checkbox"/>
	Day	<input type="checkbox"/>	Boarding	<input type="checkbox"/>

Proposed date of admission (term and year)

Are there any special arrangements that need to be made for your child to take the admissions assessment?

Yes No If yes, please describe

Parents' details

Father

Mother

Title	<input type="text"/>	<input type="text"/>
Name	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>
Nationality	<input type="text"/>	<input type="text"/>
Home tel	<input type="text"/>	<input type="text"/>
Work tel	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>

Full name and address of Guardian, if applicable. (Please note that the appointment of a Guardian is compulsory if both parents are non-UK resident.)

Home tel	<input type="text"/>	Work tel	<input type="text"/>
Mobile	<input type="text"/>	Email	<input type="text"/>

Names of other members of the family attending the School or registered for entry, or any other connection with the School

How did you hear about Lockers Park?

Name and address of the present school/nursery

with date of entry

Are there any circumstances relating to your child of which the School should be aware? Please tick as appropriate

ADHD Allergies Aspergers Syndrome Autism

Dyslexia Dyspraxia Hearing impairment Visual impairment

Other

(Please enclose the most recent Education Psychologist's report, if you have one.)

PRIVACY NOTICE

The information that you provide on this form will only be processed for the purpose for which it has been given (i.e. for the purpose of acquiring necessary information for the administrative processing of a child's application to be admitted to the School) and may be shared with our third party consultants for this purpose. It will not be used for additional purposes without your consent. All personal data is collected and processed in compliance with the principles of the General Data Protection Regulation (GDPR) and you have certain rights in respect of your information which can be seen in the Privacy Statement on the school website.

CONSENT & DECLARATION

We request that the above named child be registered as a prospective pupil and we have paid the non-refundable Registration Fee.

We understand that registration of our child as a prospective pupil does not secure our child a place at the School, but does ensure that our child will be considered for selection as a pupil of the School. In the event that our child is offered a place at the School, such an offer will be subject to the School's Terms & Conditions for the provision of educational services, which will bind us in the event that we accept the place.

We have read the information about Data Protection and agree to my/our personal data being used in the way described above.

We acknowledge that the information provided on this Registration Form is accurate and complete.

First signature **Second signature**

Name in full Name in full

Relationship to child Relationship to child

Date Date

A copy of the School's standard Terms and Conditions is available on request.

The School policies are available to read on the School website, in the School Office, or by emailing secretary@lockerspark.herts.sch.uk

CONDITIONS OF CONTRACT

1. A non-returnable Registration Fee of £100 is payable when the Registration Form, which must be signed by both parents, is completed.
2. Upon receipt of written confirmation from the School that a place has been allocated, the parents shall:
 - a) pay the Acceptance Deposit;
 - b) become liable for the first term's fees, such fees shall be paid not later than one month before the start of term.
3. Fees for subsequent terms shall be paid by the first day of the term for which they are due. In respect of fees not paid by the seventh day from the day they were due, interest will be charged. Failure to pay thereafter may result in exclusion of the child from School.
4. Every effort is made to give due notice of any intended fee increase, but the Governors reserve the right to increase the fees without notice.
5. No remission of fees can be allowed by absence through illness, or any other cause, including a child's dismissal for whatever reason. Parents are recommended to avail themselves of the School Fees Protection Scheme, particulars of which will be sent with joining instructions.
6. In the event of withdrawal of a child, a full term's notice must be given in writing, or a term's fees paid in lieu of notice. A term's fee shall also become payable upon withdrawal of a child after confirmation of allocation of place, but before the start of their intended first term.
7. The Head may require the removal of a child if, in his or her opinion, and having consulted the Governors, it is in the interests of the child, other children or the School that the child should leave.